

Caerphilly Local Service Board



Bwrdd Iechyd
Aneurin Bevan
Health Board



Heddlu
Gwent
Police



Llywodraeth Cymru
Welsh Government

Notes of Meeting

Held at 9:00am on Tuesday, 3rd March, 2015
Core Room 1.3, Ty Penallta

Present:-

Cllr Keith Reynolds (Chair)	Chair of Caerphilly LSB and Leader of Caerphilly County Borough Council
Chris Burns	Interim Chief Executive, Caerphilly County Borough Council
Judith Paget	Chief Executive, Aneurin Bevan University Health Board
Julian Knight	Chief Superintendent, Gwent Police (representing Chief Constable Jeff Farrar)
James Owen	Deputy Director, Expert Services & People Division, Welsh Government
Martin Featherstone	Chief Executive, Gwent Association of Voluntary Organisations

In attendance:-

Joanne Jones	Information Governance Manager, CCBC
Richard Howells	Head of Information Governance, ABUHB
Katy Stevenson	Greener Lead & Acting Chief Executive, Groundwork Wales
Paul Cooke	Team Leader, Sustainable Development, CCBC
Rob Hartshorn	Anti Poverty Champion & Head of Public Protection, CCBC
Howard Rees	Programme Manager, CCBC
Alison Palmer	Community Planning Coordinator (Notes)

Apologies:-

Jeff Farrar	Chief Constable, Gwent Police
David Jenkins	Chair, ABUHB

Point	Matter	Action
1.	Welcome: Cllr KR welcomed everyone to the meeting.	
2.	Previous Notes and Matters Arising: The notes of the previous meeting were agreed as a correct record. JP noted the previously reported difficulties in obtaining health data which had been followed-up and asked to be kept informed of any further issues. HR reported that he had been working with Cath Gregory (ABUHB) and the Wellbeing Improvement Network to revise the data collection plan.	

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	<p>MF commented that it had been helpful to hold the previous meeting in Rhymney as a change from the normal meeting venue and welcomed the opportunity to do the same again. CB and JO also commented on the value of the site visit and the Chair agreed that other venues could be considered. HR suggested that meetings need not be held on Council premises and opened the opportunity to partners to host future meetings. JP offered the facilities of Ysbyty Ystrad Fawr and KS suggested Groundwork's Furniture Revival in Rhymney which members could see after the meeting.</p>	HR
3.	<p><u>Update on 'Caerphilly Delivers' - the LSB Single Integrated Plan:</u></p> <p>a. <u>Presentation on Greener Caerphilly Outcome:</u> Katy Stevenson, Chief Executive of the newly merged Groundwork Wales and Greener Caerphilly Outcome Lead Officer (assisted by PC) presented the report on the Greener Caerphilly theme. KS began by explaining the wider Greener Caerphilly partnership of 28 members and the leadership group of 6 organisations which she chaired. KS noted that the Greener Caerphilly Annual Report could be downloaded which gave greater detail of the breadth of the work undertaken under the theme and included a matrix providing a clear picture of the contribution made by the Greener group partners to the work of the other Outcome themes. She noted that Groundwork was frequently seen only as an environmental group and their work was very much with people and the environment. KS went on to deliver a PowerPoint presentation, highlighting work under the three Priorities of the Greener Caerphilly Outcome theme:</p> <p>G1 Improving Local Environmental Quality: KS highlighted CCBC's position as 3rd best in Wales for managing fly-tipping, and noted the success of the Caerphilly Environmental Quality funding provided to 8 projects in the county borough to support work contributing to the aims of the Greener Caerphilly theme. An example was given of the Healthy Rivers project on the Sirhowy River, which saw the removal of barriers, river clean-up and the salmon project, resulting in enhancing the ecological status of the river being raised to "good".</p> <p>G2 Mitigating and Adapting to Climate Change: The objectives for this Priority related to renewable energy, education and carbon reduction. KS highlighted examples of the wind turbines at Oakdale, the Eco-Schools project with 64 achieving green flag status and 14 with Platinum status. Education for Sustainable Development was also included in the curriculum and the Solar Schools project had seen 16 schools and 1 education centre have solar systems installed which included an education pack. KS also reported on the success of the recycling projects; the new outlets for Furniture Revival in Blackwood and Caerphilly, the Community Repaint project working in collaboration with waste sites to collect and remix paint for resale or distribution free, Book Revival, and Community Re-floor – refurbishing and recycling carpet and carpet tiles.</p> <p>G3 Environment for Health: KS reported on a number of significant projects to utilise the outdoors to support health improvement including the Groundwork Wales wide Go Green for Health (£800k) project which would pilot activities in Neath, Wrexham and Mid-Valleys West in Caerphilly county borough, managed from the Pontllanfraith office. The project will launch with a walk to coincide with Comic Relief and an innovative recording and tracking system will be used to monitor participation. Groundwork will be working with partners such as the ABUHB, GPs, etc. to encourage take up. KS also updated members on the Come Outside! Project run by NRW, linking community development, youth work and health professionals which had so</p>	

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	<p>far seen 1,300 people involved in developing healthier lifestyles and 500 young people (NEETS) encouraged back into education.</p> <p>Issues/Opportunities: KS/PC explained that whilst the Caerphilly SIP was one of the few with a Greener theme, there were increasing pressures to maintain the priority. Environmental issues were not necessarily seen as a priority during times of overall financial pressures where all themes were facing budget difficulties. A number of decisions such as car parking charges at country parks, reducing funding allocation, and charging for waste could also have implications for the environment.</p> <p>PC noted that there were opportunities for collaborative work through the Well-being of Future Generations (Wales) Bill particularly through the work on climate change mitigation/adaptation which would be a responsibility of all statutory bodies.</p> <p>Cllr KR thanked KS/PC for the presentation which had provided so many positives. Members asked a number of questions regarding the level of participation in projects and the profile of participants i.e. numbers of children and young people, older people etc. KS noted that children and young people and those who were middle aged were more of a target for Groundwork activities than older members of the community although they were not precluded. It was also acknowledged that projects were good at recording levels of activity but had not been as good at evaluating the progress made and there was a need to improve the analysis of impacts. MF/JP referred to the issue of data analysis and the links to the anti- poverty strategy and to other themes i.e. people from Lansbury Park and older people using the countryside; health improvement and the link to walking for long term health and lower incidence of falls. KS agreed to talk to the Go Green for Health programme manager to ensure links were made.</p> <p>CB/PC referred to the Well-being of Future Generations (Wales) Bill and the requirement on all public bodies to look at how they would reduce their energy consumption and carbon footprint. HR noted that PC had asked for a sustainability/greener contact to work with and asked if the LSB members could identify a lead in each of their organisations for him to work with. JK identified Kieran McHugh in Gwent Police and JP identified Gill Richardson in ABUHB.</p>	<p>KS</p> <p>LSB</p>
<p>b.</p>	<p><u>Other Outcome Highlight/Exception Reports:</u></p> <p>HR reminded members that as well as the full presentation from one of the Outcome theme Lead Officers at each meeting, highlight/exception reports from all Outcome theme Lead Officers are also circulated.</p> <p>Prosperous Caerphilly:</p> <p>HR asked members to note the report, in particular progress against priorities and the update note on European funding. It was noted that CCBC had been able to utilise substantial European funding in previous rounds for regeneration in the county borough, the most recent of which was now coming to an end. Officers were working to develop bids for the new round of funding although there was concern that the new round would have a more national and/or regional focus providing fewer opportunities locally.</p> <p>CB noted the recent publication of the Capital region strategy and the Metro concept for SE Wales which would include better public transport, rail electrification, etc., commenting it would be important to attract businesses into the borough to develop Caerphilly as an area of growth and to that effect discussions were taking place with the Caerphilly Business Forum. It was</p>	

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	<p>important this opportunity for the county borough was reflected in the LDP identifying Caerphilly as a prime location with lower costs and a workforce. Members noted the progress report and funding update.</p> <p>Safer Caerphilly: Members were asked to consider three areas of work from the Safer Caerphilly Outcome theme. The development of a substance misuse resource centre and services at Hafod Deg, which the LSB had visited at the previous meeting, were continuing and were on track to complete the spend by the end of the financial year.</p> <p>The change in WG funding for domestic abuse services was highlighted, noting that the G7 meeting had agreed to regionalise the service across Gwent, with Newport CC acting as lead. There was concern that with regionalisation in the short to medium term there would be a gap in support for “survivors” of DA locally until the new structure settles down and this would pose a greater risk to “survivors”. This was noted and remitted to the Safer Caerphilly Delivery Group to liaise with the Regional DA Steering Group and ensure that any risk is identified and mitigated against. An update report to be produced for consideration at the next LSB.</p> <p>The report highlighted the new Counter Terrorism and Security Bill putting the requirement for public bodies to play a part in the PREVENT programme on a statutory footing. It was noted that the legislation would require that public facing staff from public bodies would need to be “trained” to enable them to identify the risk of radicalisation. Whilst JK expressed concern that there was a slow response from partners to engage in the programme i.e. the train the trainer session on 13th March had received a low response, it was acknowledged that there was a need to understand what the training might entail, time involved, whether it could be e-learning as there was already pressure on staff time. It was noted that the Safer Caerphilly Delivery Group were awaiting more information and that the Chair, Superintendent Marc Budden was in discussion with Rob Hartshorn to ensure CCBC was ready for the legislation. CB suggested that it would be appropriate to run an awareness session at the CCBC Management Network which would help to raise the profile of PREVENT and any training needs, HR noting that a good number of staff had already received training over the last couple of years within CCBC, ABUHB and other public bodies. MF offered to support the work through GAVO having wider communication with the third sector and JK acknowledged that third sector organisations had taken part in previous training. The report was noted.</p> <p>Learning Caerphilly: The contents of the report were noted and the request for the removal of the performance measure 01 on NEETS (as the identified project was now finished and the information is captured elsewhere) was agreed.</p> <p>Healthier Caerphilly: It was noted that the report concentrated on priority H5 – “to ensure people are supported to live in their own communities to lead safe, fulfilled and independent lives”. Social Services and the NCNs were an integral part to the delivery of the priority together with public health. JP noted the positive report and congratulated the CCBC on the support provided for people to remain in their own homes and communities.</p>	<p>Safer Lead</p> <p>Safer Lead</p> <p>CB</p>
c.	<p><u>Voluntary Sector and GAVO Update:</u> MF identified a number of priority areas of work. He drew members’ attention to the headline statistics for support for volunteers. MF gave members an</p>	

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	<p>overview of the restructuring taking place within GAVO, identifying the need for the closure of the Ystrad Mynach office as a drain on resources, and the re-location of staff to seven bases within the community in the borough to protect front-line delivery; e.g. the CF team in the hubs with the CF staff, Play teams in Hengoed and Pontygwindy and the Sunflower project in Ysbyty Ystrad Fawr, with back-office functions based in GAVO HQ at Newport. MF advised that Satellite offices were still under consideration.</p> <p>MF reported on the early meeting with the new CEO of WCVA, Ruth Marks and the meeting with Torfaen Voluntary Alliance and Judith Paget to look at closer working across the ABUHB footprint. He noted that a new Gwent wide development post supported by the OPCC and GAVO/TVA was out to advert but that a number of European funded posts for social enterprise and Making the Connections were ending which highlighted the difficulty in balancing traditional support to groups and the requirements of changing legislation on the third sector. He noted that GAVO were developing thematic groups which would link with strategic priorities and support the involvement of the third sector.</p> <p>GAVO was working with partners to review the traditional calendar of events in the county borough and MF reported on on-going discussions to take the "One Beat" event out into the community as 4 smaller events to enable greater public involvement. JP noted her interest in the move of "One Beat" and the difficulty of balancing the need for a visible celebration of volunteering and the engagement of the public at a local level whilst keeping the profile high. HR questioned the potential resource implications of the changes.</p> <p>MF noted that the Volunteering Awards would be maintained as a high profile corporate event but would have new categories of award to reflect community activity.</p>	
4.	<p><u>Update on LSB ESF Projects</u> HR noted that all Caerphilly LSB ESF projects have either concluded or were coming to an end on 31st March, 2015.</p> <p>Lead Officers for the Personal Information Sharing Project were welcomed and delivered their report and PowerPoint as follows:</p> <p>a. Personal Information Sharing: JJ began by giving LSB members an overview of the project objectives to develop 6 WASPI protocols to support personal information sharing based on previous work and to develop an innovative training framework. JJ outlined the completed protocols and those that were on-going. Using a Team around the Family/GAVO Play Work team case study JJ explained how the protocols had worked in practice. JJ noted the positive external evaluation by 20° Consulting, the very successful information sharing conference at the end of 2014 which showcased the level of collaboration, involvement of partners including the third sector and the information commissioner. JJ also outlined the innovative training package developed as part of the project including an e-learning module, supporting Apps and information leaflets, etc. RH went on to explain that information sharing could not stop at the end of the ESF project and that the exit strategy looked at how the work needed to continue. He highlighted the challenges of embedding information sharing good practice in partner organisations and the greater challenge of resourcing the work to develop ISPs once the funding for the WG WASPI team ended in March 2016. The maintenance of the national register of ISPs and the quality assurance role of the national WASPI team were areas of work that would</p>	

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	<p>also need to continue in some form. Subsequently the LSB were asked to consider a number of recommendations:-</p> <ol style="list-style-type: none"> 1. Continue collaboration through Information Sharing Group 2. Promote embedding of information sharing discussions at the start of new projects/initiatives <p>Consider the following resource options:-</p> <ol style="list-style-type: none"> a) Large statutory organisations across Wales part-fund a post to quality assure ISPs and provide support nationally b) CLSB partners combine resources for a post to support information sharing across the Caerphilly LSB c) Continue with existing in-house resource – limited ability to provide support due to increasing demands on time d) Do nothing <p>LSB members discussed the success of the project and how it might be supported in future to ensure that the momentum was not lost and that protocols developed already continued to work. RH expressed concern that without a support officer in place progress of embedding information sharing could slow.</p> <p>Suggestions were made that there might be a stronger case for funding from partners to develop support on a Gwent wide basis but members were aware of issues in relation to new posts in the financial climate and secondments were suggested as a possible alternative. The strong links to safeguarding were acknowledged and it was suggested that there should be some discussion with the regional safeguarding board.</p> <p>Following extensive discussion it was agreed that:</p> <ul style="list-style-type: none"> • The project and recommendations for on-going support should be presented at the G7 group to canvas and illicit support from regional partners. • A “costed” business case/ proposal be drawn-up to support the presentation to G7, giving the benefits of a post to support progress on personal information sharing on a pan-Gwent basis. <p>The continuation of the Information Sharing Steering Group was agreed.</p>	<p>JJ/RH</p> <p>LSB <i>(arrangements made for presentation at next G7 mtg)</i></p> <p>JJ/RH</p>
<p>b.</p> <p>c.</p>	<p>Vulnerability Intelligence: The project report by Jonathan Pinkney (Regional Project Officer) had been previously circulated and was noted. HR reported on the dissemination event in February, introduced by the Chief Constable Jeff Farrar. HR noted that the project had proved the concept of multi-agency data sharing to support preventative work around identified vulnerable individuals but further work would need to be done to develop beyond concept. It was noted that JF had indicated that he would be taking the outcome of the project to the G7 to make them aware of the potential, to the WG ESVG (which he chairs) and onwards to Public Service Leadership Panel. The report was noted.</p> <p>Passport Programme: A briefing paper on the Passport Programme had been previously circulated. Members noted the success of the project and noted with disappointment that there was unlikely to be any further EU money to support its continuation. KR expressed concern that the benefits to individuals and partners would be lost and hoped that continuation funding could be found. Discussions had taken place with Jobs Growth Wales but with no feedback to date. JO agreed to discuss the programme with WG colleagues to explore options and feed-back to the LSB as a matter of urgency.</p>	<p>JF</p> <p>JO</p>

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d.	<p>Programme Manager (Partnership Development and Collaborative Improvement): HR reported that the EU funding for his post had now finished and all project reporting and paperwork had been submitted to WG/WEFO. The project had concluded in November, 2014. He reported on an application submitted for grant funding from the WG LSB Development Fund for up to £30,400 to part-fund the post up to March 2016 to focus on the preparation work for the changes to the LSB (into PSB) and single planning process identified in the Well-being of Future Generations (Wales) Bill. LSB members noted the report and application process.</p>	
5. a.	<p><u>LSB Anti-Poverty Priority:</u> Draft CCBC Anti Poverty Strategy: Rob Hartshorn updated LSB members on the development of the draft CCBC Anti-Poverty Strategy, previously circulated. He noted his previous report that there were many anti-poverty initiatives taking place through the Council's core work but that the information and outcomes had not been captured in one place. The strategy was intended to provide a strategic focal point for the work to enable services to see their contribution to the LSB priority. He noted that the circulated draft strategy was being consulted on externally to seek feedback and support for the principle of a strategy. It would be going through the due CCBC processes during April/May, 2015.</p> <p>LSB members commented on the structure noting it was well structured, easy to read, with clearly measurable objectives. CB noted that the value of the document to the Council was to show services how they contribute to the wider issue of poverty. CB referred to the workshop on Lansbury Park at the Standing Conference highlighting the multi-agency practitioner group brought together to look at solutions to the poverty experienced in that ward given that it was now the most deprived ward in Wales (WIMD). He noted that a management board was being brought together to give oversight and legitimacy to the work being undertaken and that the next meeting would focus on education. The commencement of the WHQS work in the area including environmental improvements which tied in well to the strategy was noted. The first meeting of the group had met with residents of the houses that had already been improved.</p> <p>JP reported on the work being undertaken to investigate the links between deprivation and cancer survival and the poor uptake of screening. RH commented that whilst a substantial number of services were being delivered in the Lansbury Park area the issue was uptake and work was being considered under the Living Longer Programme to address that. JP agreed to make screening reports available if required.</p> <p>RH responding to a question from MF confirmed that the timeline for the roll out of the strategy was not yet set as it may develop into a broader partnership strategy. Thinking forward to the development of PSBs and wellbeing plans, and recognising that whilst it would identify council work, it was acknowledged that very little of that was done in isolation without partners, it was agreed it could become a reporting mechanism for all anti-poverty work. Members agreed that this was an ideal project for the LSB as it required all partners input if it was to succeed in raising the aspirations of people living in these areas of deprivation</p> <p>It was suggested that a future meeting of the LSB could take place in Lansbury Park. RH was thanked for his work and that of the Anti-Poverty Task Group to date.</p>	

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6.	<p><u>The Well-being of Future Generations (Wales) Bill:</u> A briefing note had been previously circulated and some discussion regarding the sustainable development elements of the Bill had already taken place. HR updated members on the progression of the Bill through the National Assembly for Wales legislative process, mentioning 290 amendments to date and was due to go to plenary session (Stage 3) on 10th March, 2015. There were some concerns about the ambitious nature of the Bill as overarching legislation from which other legislation would cascade. There were also questions regarding the resource implications.</p> <p>HR circulated a process (“Architecture”) diagram and it was noted that the legislation would place a great deal of responsibility on individual organisations to identify how their actions will contribute/effect future generations, in ten year “bites” up to 2050. He explained how LSBs would become Public Service Boards with the role to deliver the Wellbeing Plan.</p> <p>HR reported on the previous day’s conference and the launch of the “Wales We Want” report by the Sustainable Development Commissioner. The report followed the “national conversation” organised by Cynnal Cymru which had identified 7 foundation themes from the comments received from organisations and the public. He agreed to circulate the links to the document and presentations. He noted that KS had given a presentation on Groundwork Wales at the Conference and its sustainability principles but there had been no mention throughout the conference of the experiences of LSBs in producing and delivering their Single Integrated Plans.</p> <p>He raised the issue of the change in membership from the LSB to the PSB and the statutory duties of future PSBs. CB suggested that there might not be a huge change to the way of working as the SIP would need to be updated in future based on a needs assessment anyway. Members also commented on the future changes to the political landscape proposed. It was suggested that guidance that will be issued as the Bill moves forward would give more clarity for its practical application and that this LSB was well placed to move forward as a PSB.</p> <p>In discussing future membership KR referred to the previous request from the Police and Crime Commissioner to become a member of the LSB, noting that they would be a statutory member in future. It was agreed that the PCC be invited to join the LSB and attend the next scheduled meeting.</p>	<p>HR <i>(circulated on 4/3/15)</i></p> <p>HR <i>(actioned on 4/3/15)</i></p>
7.	<p><u>Caerphilly Armed Forces Community Covenant:</u> HR updated on the previously circulated report, highlighting the positive development, progress and activity of the Caerphilly Armed Forces Forum (CAFF) noting his attendance at a national MOD event where it was clear that Caerphilly were well in advance of other areas. He reported on the appended CAFF Activity Programme update noting that the work had been undertaken within existing resources and no dedicated budget.</p> <p>KR expressed his thanks to all members of CAFF who should be justifiably proud of the achievements to date, as indeed he is as Chair of the LSB.</p>	
8.	<p><u>Feedback on the Standing Conference 30th January 2015:</u> HR noted that very positive feedback had been received on the conference held on 30th January. Presentations had been circulated to delegates and a report would be produced based on the workshops in due course and lodged on the LSB website. He informed members that the 12th June at Llancaiach had been identified for the next Standing Conference and a diary marker</p>	

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	<p>would be circulated once approved. He asked members who had attended for any feedback and asked if they wished to continue the Anti-Poverty theme at the next event.</p> <p>JO acknowledged the success of the event with very good presentations including the young people from Rhymney School Council. He felt that there had been a lot of enthusiasm to engage with the subject and the next conference should continue to build on the theme. CB suggested that the January Conference had been very much about the data and the June conference should be a signal to partner organisations for them to identify actions they can take. HR asked members to contact him with any further ideas for the theme which he would be able to confirm at the next LSB on 2nd June.</p>	<p>LSB</p>
<p>9.</p>	<p><u>Information Items:</u> Items circulated for information were noted.</p>	
<p>10.</p>	<p><u>Any Other Business:</u> There was no further business.</p>	
<p>11.</p>	<p><u>Date of Next Meeting:</u> At 9.30 a.m. on Tuesday, 2nd June, 2015 at a venue to be agreed.</p>	<p>HR</p>